



Position: Program Manager / Team Lead, Strategic Projects (1 year contract role)

Location: Delhi

Founded in 2012, Central Square Foundation is a non-profit philanthropic foundation working with the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving the learning outcomes of children, especially from low-income communities.

We believe that effective foundational learning is essential for better learning outcomes for all children in school. Development of foundational literacy and numeracy skills by Class 3 can help children progress to higher levels of learning which is an essential building block for creating equal access to opportunities needed for leading a better life.

In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We also collaborate with the ecosystem to leverage knowledge and create proven tools around critical issues such as early learning, technology in education, classroom instruction methods and governance.

CSF's team members bring a deep sense of commitment and passion towards our collective vision that every child deserves quality education. We strive for excellence in everything we do and collaborate to create an impact as we move closer to achieving our mission. We encourage an entrepreneurial outlook that evokes new and bold ideas along with taking smart risks. CSF provides a dynamic, learning and positive environment that is driven by our strong sense of values.

Position Summary

CSF is supporting the government on various high-impact projects to shape the future of school education. This role involves working with senior bureaucrats to help them in project-managing critical reform projects.

Key responsibilities include, but are not limited to:

- Support bureaucrats on key education reform projects
- Data analysis and presenting insights
- Managing multiple projects and working closely with other consultants

Required Qualifications, Skills and Abilities

- Bachelor's degree required, Master's degree preferred
- Minimum 5 years of work experience
- Preference for candidates with experience in education or consulting
- Excellent stakeholder management skills
- Strong data analysis skills
- Ability to lead meetings, deliver presentations
- Ability to work independently and proactively, without support staff and with little supervision
- Strong written and verbal communication skills, strong presentation skills
- Strong planning and organizational skills, and an ability to be able to set priorities, plan timelines and meet deadlines

Desired Qualities

- Entrepreneurial spirit and 'can-do' attitude
- Operating style suited to working in a small-organization setting, where teamwork and resourcefulness are highly valued
- Excellent leadership skills, including ability to manage multiple projects at a time

Compensation

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can click on the [Application Form](#) and fill the required details in the form.