



Position: Project Lead/ Senior Project Lead, EdTech
Location: Delhi

Founded in 2012, Central Square Foundation is a non-profit philanthropic foundation working with the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving the learning outcomes of children, especially from low-income communities.

We believe that effective foundational learning is essential for better learning outcomes for all children in school. Development of foundational literacy and numeracy skills by Class 3 can help children progress to higher levels of learning which is an essential building block for creating equal access to opportunities needed for leading a better life.

In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We also collaborate with the ecosystem to leverage knowledge and create proven tools around critical issues such as early learning, technology in education, classroom instruction methods and governance.

Position Summary

One of the key areas of CSF's work is EdTech (Education Technology). Under this thematic area, we focus on how technology can be leveraged to improve the teaching-learning experience within classrooms and at homes – through both student-focussed and teacher-directed interventions. Our goal is to leverage technology to improve foundational learning in primary grades and provide remediation support in middle school.

We do this by funding the creation of public goods to improve the quality of the supply, providing grants to build capacity of early-stage organizations that cater to the target population, building evidence on the efficacy of different EdTech solutions to understand what works and what doesn't, through government test beds and by driving innovation within government systems by reforming public policy advocacy and strengthening government capacity to enable sustainable large-scale adoption.

The Senior Project Lead/ Project Lead, EdTech will be responsible for managing large-scale projects related to EdTech, including, providing close support to our network of grantee organizations, building and managing relationships with EdTech startups and nonprofits for furthering the cause of quality education for every child in India. The Senior Project Lead/ Project Lead, EdTech role directly reports to the Director, EdTech.

Key responsibilities include, but not limited to

- Lead and support the growing portfolio of EdTech at CSF
- Closely support grantee organizations on their overall strategy, program rollout, product and content roadmap
- End-to-end project management for grantee organizations/ other projects i.e. including, development of annual / quarterly goals, detailed budget planning, supporting operations, implementation and ensuring timely reporting
- Identify innovative hypotheses based on current and future trends in EdTech and build a pipeline of CSF partners
- Promote coordination and cross-learning among non-profits demonstrating best practices in specific areas of education
- Management of all internal and external reporting and reviews for the EdTech team - with the leadership, funders and Board members.
- Team management

Required Qualifications, Skills and Abilities

- Masters or equivalent degree required (background in business, economics, education, public policy preferred)
- At least 7-10 years of work experience in project management / management consulting / grant management / building startups
- Strong project management skills including an ability to be able to set priorities, plan timelines and meet deadlines for multiple projects simultaneously
- Ability to build and manage relationships with multiple stakeholders
- Experience in growing and managing teams
- Strong written, verbal communication skills and presentation skills

Desired Qualities

- Experience in the education/ Edtech sector would be preferred
- Entrepreneurial spirit and 'can-do' attitude
- Operating style suited to working in a small-organization setting, where teamwork, collaboration and resourcefulness are highly valued
- Excellent leadership skills, including ability to manage multiple projects at a time

Compensation

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can click on the [Application Form](#) and fill the required details in the form.