

Position: Numeracy Expert (Training & Curriculum)

Location: Mumbai

Founded in 2012, Central Square Foundation (CSF) is a non-profit philanthropic foundation working on the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving learning outcomes of children, especially from low-income communities.

We believe that ensuring Universal, Early, Conceptual and Procedural Mastery of Foundational Skills is absolutely essential for the overall success of the education system. In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We collaborate with the ecosystem to leverage knowledge, build evidence and create proven tools around critical issues such as early learning, EdTech, classroom instruction methods and governance.

We also support exceptional social entrepreneurs with powerful ideas, undertake application-oriented research, provide a platform for sharing of innovation, and collaborate with other stakeholders in the ecosystem to find policy solutions - all towards enabling sustained change in India's educational system.

CSF's team members bring a deep sense of commitment and passion towards our collective vision that every child deserves quality education. We strive for excellence in everything we do and collaborate to create an impact as we move closer to achieving our mission. We encourage an entrepreneurial outlook that evokes new and bold ideas along with taking smart risks. CSF provides a dynamic, learning and positive environment that is driven by our strong sense of values.

Position Summary

The team works in collaboration with State Education Departments to bring reform by implementing large-scale system-led projects with the goal of improving student learning outcomes. Our team supports the State to design and implement an integrated program which encompasses multiple critical aspects of a reform process ranging from building effective classroom pedagogy to working with the state to build salience and necessary state capacity to deliver FLN at scale, while also strengthening governance and other key enablers that are critical for the reform. CSF along with a coalition of partners including The Education Alliance, Sol's Arc for numeracy and Room To Read for literacy, have entered into a long-term engagement with the **Education Department of Madhya Pradesh** for system reform and has set up a Project Management Unit (PMU) to deliver it.

The position will work closely with Numeracy partner organization and be based out of Mumbai for the duration of the project (a minimum of 2 years until planned exit from State) and might require frequent travel to the state.

Key responsibilities include, but are not limited to

- **Curriculum development**
 - Design specialized pedagogy based on Sol's ARC Framework
 - Design activities, lesson plans, worksheets, and evaluations on grade content
 - Adapt and modify the content for primary and middle school based on the National Curriculum Framework

- **Training**
 - Train trainees in the pedagogy developed
 - Prepare Training materials, schedules and execute those training
 - Curriculum testing and evaluation
 - Act as a mentor for the trainees
 - Conduct field observations and modify training as required
 - Train Master Trainers from partner organizations
 - Teaching and assessment of Special needs children

- **Other activities**
 - Participate in meetings and workshops invited by the partner organizations.
 - Participate in workshops on material development, training module development and training of trainers.
 - Attend review meetings at various levels and provide reflective feedback on the program implementation and design issues.
 - Attend government meetings, discussions and committees on numeracy and use those forums to advocate for enabling policies and government orders in support of numeracy programs.
 - Provide technical assistance in teaching-learning and make suggestions for improving quality and utilization of these materials.

Required Qualifications, Skills and Abilities

- Strong academic background with an advanced degree or fellowship with specialization in Mathematics/ Numeracy Education, with solid understanding of research-based approaches to teaching Numeracy.
- 2 to 5 years of relevant work experience, with prior experience in designing curriculum material and trainings; at least 2 years of hands-on experience in teaching Numeracy in Grade 1-5 (primary & middle school), ideally in an under-resourced environment; Knowledge in special needs sector

- Passion to make a scaled impact in education and belief in the possibility of foundational learning for all children
- Excellent communication and collaboration skills; strong Hindi language writing skills for training modules, workbooks, manuals, etc. and fluency in Hindi; reasonable knowledge of English
- Strong project management skills, and an ability to be able to set priorities, plan timelines and meet deadlines.
- Ability to work independently and proactively, without support staff and with little supervision

Desired Qualities

- Hardworking, determined and action-biased
- Mission driven, optimistic and enthusiastic - must believe in achieving transformational change
- Ability to effectively handle multiple tasks at once and able to prioritize as required
- Ability to control and manage complex situations and expectations that may be arise from various external stakeholders
- High ability to collaborate and actively listen, understand and value team members' views
- Prior exposure to either the education sector, public sector, development sector, or consulting is desirable.

Compensation

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can click on the [Application Form](#) and fill the required details in the form.