

Position: Numeracy Manager & Content Developer, MP FLN Reform

Location: Bhopal

Founded in 2012, Central Square Foundation (CSF) is a non-profit philanthropic foundation working on the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving learning outcomes of children, especially from low-income communities.

We believe that ensuring Universal, Early, Conceptual and Procedural Mastery of Foundational Skills is absolutely essential for the overall success of the education system. In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We collaborate with the ecosystem to leverage knowledge, build evidence and create proven tools around critical issues such as early learning, EdTech, classroom instruction methods and governance.

We also support exceptional social entrepreneurs with powerful ideas, undertake application-oriented research, provide a platform for sharing of innovation, and collaborate with other stakeholders in the ecosystem to find policy solutions - all towards enabling sustained change in India's educational system.

CSF's team members bring a deep sense of commitment and passion towards our collective vision that every child deserves quality education. We strive for excellence in everything we do and collaborate to create an impact as we move closer to achieving our mission. We encourage an entrepreneurial outlook that evokes new and bold ideas along with taking smart risks. CSF provides a dynamic, learning and positive environment that is driven by our strong sense of values.

Position Summary

The team works in collaboration with State Education Departments to bring reform by implementing large-scale system-led projects with the goal of improving student learning outcomes. Our team supports the State to design and implement an integrated program which encompasses multiple critical aspects of a reform process ranging from building effective classroom pedagogy to working with the state to build salience and necessary state capacity to deliver FLN at scale, while also strengthening governance and other key enablers that are critical for the reform. CSF along with a coalition of partners including The Education Alliance, Sol's Arc for numeracy and Room To Read for literacy, have entered into a long-term engagement with the **Education Department of Madhya Pradesh** for system reform and has set up a Project Management Unit (PMU) to deliver it.

The position will be part of the PMU team and based out of Rajya Shiksha Kendra, Bhopal for the duration of the project (a minimum of 2 years until planned exit from State) and might require frequent travel within the state. The role reports to the State Numeracy Lead.

Key responsibilities include, but are not limited to

- **Co-create instructional design, material and training with state**
 - Review mathematics curriculum developed by state, textbooks and other materials
 - Help in design and development of foundational numeracy instructional framework, training modules and TLM for early grades in consultation with Sol's ARC, the central team of the numeracy academic partner in the state.
 - Support the design and implement continuous professional development of State Resource Group (SRG) and District Resource Group (DRG), BACs, CACs, and teachers on early grades numeracy
 - Assist in designing workshops, facilitation modules, workshop materials, etc. for professional development of teachers on program design and activities in consultation with Sol's ARC, the central team of the numeracy academic partner in the state.
 - Facilitate the designing of assessment tools, classroom observation tools and other required monitoring formats in consultation with Sol's ARC, the central team of the numeracy academic partner in the state.
 - Work closely with RSK Subject Matter Experts and DIETs for their support in material development, workshops, assessments and monitoring

- **Help build state capacity on early language learning**
 - Co-develop and execute strategies for capacity building of BACs/CACs to ensure effective onsite support to the teachers
 - Support the professional development material development and course roll-out in the state in consultation with FLN Unit and with Sol's ARC, the central team of the numeracy academic partner in the state.

- **Other activities**
 - Participate in meetings and workshops invited by the government, RSK, DIETs and other organizations.
 - Participate in workshops on material development, training module development and training of trainers.
 - Attend review meetings at the national, state and district level and provide reflective feedback on the program implementation and design issues.
 - Make regular visits to the schools, observe classroom transactions, speak to teachers and headmasters and supervise the functioning of the BACs/CACs related to technical support.

- Attend government meetings, discussions and committees on numeracy and use those forums to advocate for enabling policies and government orders in support of numeracy programs.
- Provide technical assistance to schools in teaching-learning by using instructional materials designed and produced for teachers especially for this program; make suggestions for improving quality and utilization of these materials.
- Preparing regular (monthly, quarterly and yearly basis) qualitative reports and documenting case studies and best practices.

Required Qualifications, Skills and Abilities

- Strong academic background with an advanced degree or fellowship with specialization in Mathematics/ Numeracy Education, with solid understanding of research-based approaches to teaching Numeracy. Candidates with a B. El. Ed. qualification will be preferred.
- 2 to 5 years of relevant work experience, with prior experience in designing curriculum material and trainings; at least 2 years of hands-on experience in teaching Numeracy in Grade 1-5, ideally in an under-resourced environment
- Passion to make a scaled impact in education and belief in the possibility of foundational learning for all children
- Excellent communication and collaboration skills; strong Hindi language writing skills for training modules, workbooks, manuals, etc. and fluency in Hindi; reasonable knowledge of English
- Strong project management skills, and an ability to be able to set priorities, plan timelines and meet deadlines.
- Ability to work independently and proactively, without support staff and with little supervision

Desired Qualities:

- Hardworking, determined and action-biased
- Mission driven, optimistic and enthusiastic - must believe in achieving transformational change
- Ability to effectively handle multiple tasks at once and able to prioritize as required
- Ability to control and manage complex situations and expectations that may be arise from various external stakeholders
- High ability to collaborate and actively listen, understand and value team members' views
- Prior exposure to either the education sector, public sector, development sector, or consulting is desirable.

Compensation:

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can click on the [Application Form](#) and fill the required details in the form.