

Position: Program Manager (Classroom Tools & Products)**Team: Classroom Instruction & Practice****Location: Delhi****Position Summary & Key Responsibilities**

CSF has adopted a system reform approach, with quality pedagogy at the centre of it. We partner with state governments to design and scale effective foundational programs through a process of demonstration and consistent iteration. While many programs exist today, the foundation's effort is to work with the state to own a foundational program that is scalable, cost-effective and effective.

To this end, the Classroom Instruction Practices (CIP) team works on raising the quality of tools, training, & support available for teachers implementing foundational learning in the classroom. We collaborate with our program partners and state academic leadership to improve instructional design and program implementation. We also develop exemplar knowledge products (including teaching-learning standards, structured pedagogy tools, and teacher training modules) to set best-practice standards. We also engage with domain experts to generate rigorous evidence around specific issues in early learning.

This is a challenging role entrusted with two core areas of contribution:

1. **Product management of research-led classroom tools and products** to disseminate actionable principles of early grade literacy and numeracy including curriculum materials, assessment tools, teacher professional development programs and technology-enabled tools to aid learning
 - a. Define product specs including overall product vision, use-cases and success metrics
 - b. Resource the project by identifying content, design & technical partners
 - c. Manage project timelines and deliverables for effective implementation by creating timely and high-quality outputs, holding partners accountable and continuously resolving bottlenecks
 - d. Forge collaborations with early learning sector experts to validate academic quality
 - e. Conduct User Testing with teachers and students to make evidence-based design decisions
2. **Partnership management to strengthen supply-quality** by developing technical capacity of partners to provide effective early learning expertise to states
 - a. Landscape the early learning ecosystem to disseminate benchmarking of high-quality foundational learning programs
 - b. Improve CSF partners program quality through impact evaluation, process feedback and exposure to best practices

- c. Influence CSF partners to adapt engagement models to serve the needs of state government

Required Qualifications, Skills and Abilities

We are looking for a young professional who brings

- Strong academic background from a reputed institute (*specialized degree or fellowship in education would be a plus*)
- 2-4 years hands-on education product development in curriculum, training, assessment, EdTech domains with end-to-end ownership of the project
- Passion to make a scaled impact in education and belief in the possibility of foundational learning for all children
- Strong action-bias, influencing & communication skills - ability to synthesize technical insights into actionable program agendas, facilitate conflicting points of view, drive collective decision-making
- Excellent people and project delivery skills, including ability to create project plans, drive execution, manage multiple projects at a time and maturity to influence multiple internal and external stakeholders
- Entrepreneurial spirit and 'can-do' attitude & hands-on operating style suited to working in a small organization setting, where teamwork and resourcefulness are highly valued
- Willingness to adapt to dynamic nature of work and travel to project locations

Compensation

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can send in their updated resumes at hire@centralsquarefoundation.org with the subject line '*Application for CIP – Classroom Tools & Products*'