

Position: Senior Program Manager, Strategic Initiatives Team**Location: New Delhi**

Founded in 2012, Central Square Foundation is a non-profit philanthropic foundation working with the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving the learning outcomes of children, especially from low-income communities.

We believe that effective foundational learning is [essential](#) for better learning outcomes for all children in school. Development of foundational literacy and numeracy skills by Class 3 can help children progress to higher levels of learning which is an essential building block for creating equal access to opportunities needed for leading a better life.

In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We also collaborate with the ecosystem to leverage knowledge and create resources to address critical issues in early learning, technology in education, classroom instruction methods and governance.

CSF's team members bring a deep sense of commitment and passion towards our collective vision that every child deserves quality education. We strive for excellence in everything we do and collaborate to create an impact. We encourage an entrepreneurial outlook that evokes new and bold ideas along with taking smart risks. CSF provides a dynamic, learning and positive environment that is driven by our strong sense of values.

Position Summary

CSF is supporting multiple state governments to achieve universal foundational learning. This involves the co-creation and implementation of comprehensive FLN plans for the states. The project involves efficient management of multiple, ambiguous work-streams with tight deadlines, and consistent engagement with government officials at various levels of seniority.

Senior Program Manager - Position Summary

Based out of New Delhi, the Senior Program Manager (SPM) will play an important role in ensuring the ambitious reform initiative is implemented in an efficient and effective manner. The SPM will be expected to adapt to ambiguous circumstances, effectively respond to government requests, and strengthen CSF's strategic goal of improving foundational learning outcomes. The SPM will be a part of the Strategic Initiatives team in Delhi, and help oversee a Central Program Management Unit

Key responsibilities include:

- Working with multiple states and co-creating multi-year FLN learning outcome achievement plans
- Building and retaining relations with key government officials and other relevant stakeholders in the ecosystem



- Organizing and delivering stakeholder workshops and engagements to retain program buy-in
- Providing regular updates to CSF management on progress, insights, opportunities and areas for course correction
- Overseeing and providing guidance to Program Management Unit, on areas such as
 - o Coordination of stakeholder interactions and workshops
 - o Onboarding of new partners and ensuring such entities deliver as per expected timelines and standards
 - o Ensuring timely delivery of outputs
 - o Technical inputs on quality of outputs if and when needed

Key Qualifications, Skills and Abilities

- Master's degree or equivalent in relevant fields: including management, economics, social sciences, and public policy
- 10 to 12 years of work experience with managerial responsibilities, demonstrating superb project delivery and team leadership
- Demonstrated experience working with government on implementing complex projects
- Ability to lead meetings, deliver presentations, and represent CSF to external audiences
- Experience in managing teams with multiple members
- Strong stakeholder engagement and management capabilities
- Strong planning and organizational skills, and an ability to be able to set priorities, plan projects and meet deadlines

Desired Qualities

- Entrepreneurial spirit and 'can-do' attitude
- Operating style suited to working in a small-organization setting, where teamwork and resourcefulness are highly valued
- Excellent leadership skills, including ability to manage multiple projects at a time

Compensation

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

Interested candidates can click on the [Application Form](#) and fill the required details in the form.