Position: Field Specialists - Madhya Pradesh, FLN Reform (10)
Location: Bhopal/Sehore/Shajapur

Founded in 2012, Central Square Foundation (CSF) is a non-profit philanthropic foundation working on the vision of ensuring quality school education for all children in India. We are driven by our mission to transform the school education system with a focus on improving learning outcomes of children, especially from low-income communities.

We believe that ensuring Universal, Early, Conceptual and Procedural Mastery of Foundational Skills is absolutely essential for the overall success of the education system. In order to achieve this, we partner with individuals and social impact organizations to bring innovative solutions in education, as well as work with the government to drive systemic impact. We collaborate with the ecosystem to leverage knowledge, build evidence and create proven tools around critical issues such as early learning, EdTech, classroom instruction methods and governance.

We also support exceptional social entrepreneurs with powerful ideas, undertake application-oriented research, provide a platform for sharing of innovation, and collaborate with other stakeholders in the ecosystem to find policy solutions - all towards enabling sustained change in India’s educational system.

CSF’s team members bring a deep sense of commitment and passion towards our collective vision that every child deserves quality education. We strive for excellence in everything we do and collaborate to create an impact as we move closer to achieving our mission. We encourage an entrepreneurial outlook that evokes new and bold ideas along with taking smart risks. CSF provides a dynamic, learning and positive environment that is driven by our strong sense of values.

Position Summary

We work in collaboration with State Education Departments to bring reform by implementing large-scale system-led projects, with the goal of improving foundational learning (FLN) outcomes in students. Our team supports the State to design and implement an integrated program which encompasses multiple aspects of a reform process - ranging from designing effective classroom pedagogy to building salience and state capacity to deliver FLN at scale, while also strengthening governance and other critical enablers. CSF has partnered with the Education Department of Madhya Pradesh on a long-term engagement for system reform and a demonstration program in selected districts.

The Field Specialists - FLN will be positioned at the Blocks and work closely with the District Lead and Project Manager. S/he will be engaging with the respective schools in their blocks in Sehore/Bhopal/Shajapur districts as part of the FLN initiative in MP. S/he
will support the District Lead in the execution of the FLN program at the block level and coordination with various stakeholders (government and non-profit partners) to sustain the impact and interventions from the program.

The position will report to the District Lead.

**Roles and responsibilities**

The Field Specialist - FLN will serve as a technical resource (for both Literacy and Numeracy) at the Block-level and support Cluster and Block Officials in delivering various program activities, innovative practices and will have the following key responsibilities, but not limited to:

**On-ground implementation:**

- Interact with key stakeholders - government departments and officials such as Block Resource Coordinators (BRCs), Block Education Officials (BEOs), and others on a day-to-day basis to ensure timely delivery on program objectives
- Work closely with teachers and Cluster Academic Coordinators (CACs) and Block Academic Coordinators (BACs) to implement FLN program and innovations
- Identify operational bottlenecks, wherever applicable and suggest solutions to District team
- Organise and lead monthly meetings of the CACs
- Ensure proper implementation of community engagement activities

**Technical Support/Monitoring and Data Collection:**

- Assist District Lead in planning and delivery of monthly review meetings, including documentation and data provision for the same
- Act as a resource person with respect to teacher training
- Regular school visits (stand-alone and jointly with Cluster/Block officials) for technical support to teachers and CACs, data collection for monitoring
- Track and report performance on key indicators on a timely basis as per the Monitoring and Evaluation (M&E) framework

**Communication & Documentation:**

- Documentation and communication of program achievements/outcomes through reports and notes
- Preparing and managing documentation related to program implementation e.g. approvals, letters, etc.
- Documentation of on-ground learnings and knowledge received from the ground to
support the team’s internal capacity and knowledge building

**Required Qualifications, Skills and Abilities**

- A Bachelor’s degree or above, in any discipline
- At least 2-3 years of relevant work experience in development sector with prior experience with on-ground program implementation
- Knowledge of school education, foundational literacy and numeracy concepts
- Prior experience in working with the government and teacher training
- Fluency in Hindi (spoken, written and reading) and basic communication in English is preferred

**Desired Qualities**

- Flexible with work timings and able to multitask efficiently
- Ability to adapt to emerging situations and work on tight deadlines
- Management, reporting and organisational skills

**Compensation**

Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate’s experience levels.

**Apply**

Interested candidates can click on the [Application Form](#) and fill in the required details.